

**City of North Las Vegas**  
**Survey Monument Tie Map Requirement**  
**For Bond Release and Project Close Out**

- 1) Submit via email, in pdf format, a sealed and signed copy of the Monument Tie Map for review to the City of North Las Vegas City Surveyor's Office. Call (702) 633-1310 or (702) 633-1318 for a current email address.

**Monument Tie Map Requirements**

- Must be a PDF
  - Monument Tie Map must be a Record of Survey
- The Record of Survey must be in accordance with NRS 625 and additionally show the following:
- The formal name of the project (example: ALIANTE PARCEL 25) and a reference to the final map that it is associated with. If the monument tie map is specifically for a bond release that is not associated with a final map, they need to reference the CNLV Project number shown on the Civil Plans. (Ex. CNLV Project # 16-2023)
  - Detailed description of the monuments (example: Set Type III Monument Stamped PLS #####)(example: Set Type IV Reverence Monument in Top of Curb, Stamped PLS ##### R.M. with Reference Distance)(Material, size, and PLS number must be specifically identified for monumentation)
  - Dimensional data showing the bearings and distances between the set monuments and any found monuments.
- 2) The Survey review will be complete within 2 weeks from the date the email is received.
  - 3) You will receive a letter via email stating any changes or comments from the field and office reviews within 2 weeks. Most Monument Tie Map review comments will be returned with no corrections or minor corrections needed and the go ahead to record the Monument Tie Map at the County Recorder's Office. Significant review comments may generate additional reviews.
  - 4) Once Survey has completed their review and there is an approval to record the Monument Tie Map, you will be instructed to record the map and email a copy of the recorded map to the City of North Las Vegas Surveyor's Office. The attachment must be a PDF.
  - 5) Once Survey receives the recorded copy, you will receive, for your records, a copy of the letter sent to the City's Construction Services to let them know to remove the monument tie map line item from the Bond Release/Project Close Out Punch List.

Note: For projects that require the setting of monuments that are not tied to a final map, the project surveyor can submit a Corner Record (in accordance with NRS 329) in lieu of the Monument Tie Map.