



Insurance Requirements for Purchase Order (Service)

The following are the City's insurance requirements for purchase orders. The below insurance requirements are subject to change per our Risk Management Department.

- Workers' Compensation Insurance as required by the applicable legal requirements, covering all persons employed in connection with the matters contemplated hereunder and with respect to whom death or injury claims could be asserted against the City or Provider.
- Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000.00 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 05 09 or 25 04 05 09) or the general aggregate limit shall be twice the required occurrence limit.
- Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Provider has no owned autos, covering hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000.00 per accident for bodily injury and property damage.

What do your Certificate Insurance needs to include:

- Certificate of Insurance (COI) naming the City of North Las Vegas as the Certificate Holder.

Please make sure that the address in the certificate holder section is the following:

City of North Las Vegas
2250 Las Vegas Blvd, North
North Las Vegas, NV 89030

- The certificate also needs to name the City as an "Additional Insured" under A and B, stating that the insurance is primary with respect to the City's interest and that any insurance retained by the City is in excess and not contributory, providing for separation of insured coverage, and providing waivers of subrogation on all coverage.